



NATIONAL CAPITAL REGION SCHOOL REGISTRARS ASSOCIATION  
(NACSRA)

September 14, 2025

Dear Colleague:

We are pleased to inform you that there will be a NACSRA Conference to be held on **October 23, 2025** at **University of Santo Tomas, Manila - Dr. Robert C. Sy Grand Ballroom**.

The objectives of this conference with the theme ***“Data Protection by Design: Towards Effective Records Management”*** are as follows:

1. To update the members and participants on the recent developments in education policies and reforms with CHED initiatives.
2. To keep abreast with the current regulations on the Data Privacy Act.
3. To gain knowledge about cybersecurity in relation to school records.
4. To discuss common issues and concerns on the data protection and data privacy of school records.
5. To network and strengthen camaraderie among fellow Registrars, Assistant Registrars, Admission Officers and Liaison Officers.

Participants of this event are Registrars, Assistant Registrars, Admission Officers, and Liaison Officers of Private HEIs, State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs) in the NCR.

Please confirm your participation through **online registration** at the NACSRA website [www.nacsra.ph](http://www.nacsra.ph)

**Registration fee** includes meals, conference kit, program, certificate and presentation materials:

**Member – P3,500**

**Non-Member - P4,000**

**Institutional Membership fee - P1,000 per institution**

*Kindly deposit payment to:*

Account Name: **NCR School Registrars Association, Inc.**

Account Number: **0068 0014 2475**

Bank Branch: **BANCO DE ORO Mezza Residences**

**Send proof of deposit to: [nacsraofficial@gmail.com](mailto:nacsraofficial@gmail.com)**

Your active participation and support to NACSRA would be highly appreciated.

Very truly yours,

GINA M. MIJARES  
NACSRA President



NATIONAL CAPITAL REGION SCHOOL REGISTRARS ASSOCIATION  
(NACSRA)

September 14, 2025

**PRESIDENTS / HEADS OF PRIVATE AND PUBLIC HIGHER EDUCATION INSTITUTIONS (HEIs)**

We are pleased to inform you that the NCR School Registrars (NACSRA) will have a Conference to be held on **October 23, 2025** at **University of Santo Tomas, Manila - Dr. Robert C. Sy Grand Ballroom**.

The objectives of this conference with the theme ***“Data Protection by Design: Towards Effective Records Management”*** are as follows:

1. To update the members and participants on the recent developments in education policies and reforms with CHED initiatives.
2. To keep abreast with the current regulations on the Data Privacy Act.
3. To gain knowledge about cybersecurity in relation to school records.
4. To discuss common issues and concerns on the data protection and data privacy of school records.
5. To network and strengthen camaraderie among fellow Registrars, Assistant Registrars, Admission Officers and Liaison Officers.

In this connection, the CHED endorses the participation to this event by Private HEIs, State Universities and Local Universities and Colleges (LUCs) (*see endorsement letter attached*)

Thank you for your support to this worthwhile activity.

Very truly yours,

GINA M. MIJARES  
NACSRA President