



COMMISSION ON HIGHER EDUCATION
NATIONAL CAPITAL REGION



MEMORANDUM FROM THE REGIONAL DIRECTOR

No. 82 series of 2025

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RECORDS UNIT
BY:

TO : PRESIDENTS/ HEADS AND REGISTRARS OF HIGHER
EDUCATION INSTITUTIONS IN NCR

SUBJECT : NCR SCHOOL REGISTRARS ASSOCIATION (NACSRA)

DATE : September 15, 2025

The National Capital Region School Registrars Association (NACSRA) will be conducting a conference with a theme **Data Protection by Design: Towards Effective Records Management**, on October 23, 2025, 8:00 AM, to be held at Dr. Robert C. Sy Grand Ballroom, University of Santo Tomas, España Boulevard, Sampaloc, Manila.

All HEI's in the National Capital Region (NCR) are hereby requested to participate in the said activity.

For related queries and concerns, you may contact **Ms. Elenita G. Saba** through 85318031 loc 27, or Ms. Gina M. Mijares through 8931-3991.

Wide dissemination of this memorandum is desired.

ATTY. MARCO CICERO F. DOMINGO, CESE
Director III, OIC Office of the Director IV

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